



## AFS Intercultural Programs Australia

### Statement of Duties

**Position: Team Leader – Orientation**

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#### General statement

It is the role of the Team Leader Orientation to:

- ☞ Help identify potential orientation volunteers across the state and keep a record of their contact details
- ☞ Assist to train orientation volunteers
- ☞ Plan for orientation with State Committee and orientation volunteers
- ☞ Ensure all sending and hosting participants receive orientation to the standard set by AFS International, and as described in the Operations Manual
- ☞ Evaluate the orientation plan annually, and monitor orientation activities